# A blue and white logo with a bird and a heart AI-generated content may be incorrect.First Meeting Agenda

Betty Erickson Carey Foundation – Organizational Meeting

Date: July 15, 2025

Location: Sports Pages, 102 E Railroad St, Sandwich, IL 60548

Time: 16:30

1. Call to Order  
Led by a temporary chair or a founding family member

2. Welcome and Tribute to Betty Erickson Carey  
Brief remembrance and reading of the mission statement

3. Roll Call of Founding Board Members  
Attendance and verification of quorum

4. Review and Adoption of Bylaws  
Presentation of bylaws  
Motion to adopt  
Vote

5. Election of Executive Officers  
President – Nomination and Vote  
Vice President – Nomination and Vote  
Secretary – Nomination and Vote  
Treasurer – Nomination and Vote

6. Election of Additional Directors  
Director of Community Engagement – Nomination and Vote  
Director of Events – Nomination and Vote  
Director of Fundraising – Nomination and Vote  
Director of Outreach – Nomination and Vote  
Optional: Nominate and vote for At-Large Members (2)

7. Conflict of Interest Disclosures  
Disclosure of city council membership or financial ties  
Recusal acknowledgment as required

8. Resolution to Preserve Family Legacy in Governance  
Motion to affirm the clause  
Vote

9. Bylaw-Mandated Programs & Initiatives  
- Public CPR/Stop the Bleed training coordination  
- Discussion of scholarship fund launch and criteria

10. Scholarship Fund Setup  
Review essay-based application process  
Nominate members to Scholarship Committee  
Board vote to approve framework

11. Conduct & Ethics Policy  
Review of Board Code of Ethics and Misconduct Procedures  
Motion to adopt  
Vote

12. Financial Oversight Setup  
Nominate internal finance/audit committee  
Set timeline for first annual financial report

13. Website Transparency & Communications  
Confirm posting of agendas and minutes per bylaws

14. Planning for 30th Annual 'Under the Big Top'  
Discussion of committees, task assignments, and event dates

15. Discussion: Initial Grant & Fundraising Strategy  
Plan local and regional outreach for sponsorships and grants

16. Public Comment / Open Floor (optional)  
Limit of 3 minutes per speaker

17. Schedule Next Meeting  
Set date, time, and location for the next quarterly meeting

18. Adjournment